

CITY COLLEGE OF COMMERCE & BUSINESS ADMINISTRATION

Affiliated to the University of Calcutta
Established in 1939

NAAC ACCREDITED

13, Surya Sen Street
Kolkata - 700 012
Phone : (033) 4004-1781



Website : cccba.ac.in
E-mail : info@cccba.ac.in
Fax : (033) 2257-0553

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श्रद्धावान लभते ज्ञानम्

Date 29.02.2020

NOTICE INVITING QUOTATIONS FOR LIBRARY BOOKS

Quotations are invited from reputed Book Suppliers/ Vendors/Publishers for the supply of books to the City College of Commerce and Business Administration Library for the year 2019-2020.

Last date of submission of the quotation in the Office of the undersigned is up to 5.00 pm. on 6th March 2020. Quotations will be open at 6.00 pm. 6th March 2020, Friday. After evaluating the quotations the supply order(s) to successful suppliers will be issued thereafter by hand. You are requested to submit your Quotation for the supply of books according to the specifications and delivery terms given below:

1. The period of completion of supply of books is 30 (thirty) days from the date of issue of order.
2. Payment will be made to the respective supplier(s) within 30 days after receipt of all supplied books in the library.
3. The supplier must ensure to supply maximum number of books – both Indian and foreign publisher. Out of print title, if any must be mentioned in the quotation beforehand.
4. The books must be original and of latest edition. In case of both Indian and foreign edition only Indian low price edition will be accepted.
5. Defective titles should be replaced at the supplier's cost.
6. The price should be correctly charged in accordance with the publisher's invoice or catalogue.



Dr. Sandip Kumar Paul
Principal

City College of Commerce
& Business Administration
Principal
City College of Commerce
& Business Administration
13, Surya Sen Street, Krl-12