Physical, Academic & Support Facilities (2016-17)

The college, working within space and infrastructural constraints, has been able to provide the following facilities:

Library:
The college has an impressive repertoire of textual and reference books, journals and similar materials. To help the reading and learning process, provisions have been made of Bar-coding, LAN facilities with internet, OPAC and limited reprographic facilities for students. Installation of SOUL 2.0 College Version software contributes to the process immensely. Improvements in running the library depend on the Library Committee under the supervision of the librarian and select number of teachers.

Sports Complex:
The college does not have any sports complex. All outdoor activities are conducted at the Calcutta University ground and indoor activities are conducted at the Common Room for students.

Computers:
All the academic and administrative activities of the college are computer-based and maintenance of all the contrivances follows a policy devised at the beginning of every session. The college utilises computer facilities in every department of the institution apart from in the computer laboratory especially used for examination purposes. The college goes for branded products procured from dealers of repute against quotations while maintenance is provided in-house.

Classrooms:
The college has 21 rooms in all including an ICT-enabled room and excluding the computer laboratory. The classrooms fall under the purview of the Building and Accommodation committees comprising members of all three institutions housed in the college building. The maintenance of the classrooms is made in-house and provisions have been made to keep the classrooms pollution-free.

Physical, Academic & Support Facilities (2017-18)

The college tries to mobilise its resources to maintain and utilise the existing available facilities. Running within premises hosting three institutions, the college has to share some infrastructural facilities with two other institutions. Hence, policies and procedures are framed keeping in view those aspects which are outlined below:

Laboratory:
Since the college caters to exclusively commerce-related studies, there is no laboratory.

Library:
The college library is run and maintained on the basis of some policies and procedures chalked out and adopted by the Library Committee and endorsed by the administration. Accordingly, full responsibility is given to the two librarians to orchestrate the resources and frame policies to cater to academic betterment. At the physical level, up to date text books and reference journals on the basis of the recommendations made by teachers are provided to students in abundance for reading and borrowing purposes. Digital content subscription is made to NLIST and NDL, and an institutional repository has been made effective. Lending priority to automation, the library follows some basic methods for the development of the library like the closed library system for user-access, the Dewy Decimal Classification System (23rd Edition) for classification of books and AACR-2 for cataloguing of books. At an infrastructural level, Bar-coding, Fumigation Chamber and Digital Display Board are utilised on the basis of recommendations given by the Library Committee and approved by the college administration. Decisions on all developmental work are taken after tapping the financial resources and fathoming market rates. Thus policy-making and procedural implementation in the development of the library is a continuous process which depends a lot on student demands and feedback.

Sports Complex:
The college does not have any sports complex. All outdoor activities are conducted at the Calcutta University ground and indoor activities are conducted at the Common Room for students.

Computers:
All the academic and administrative activities of the college are computer-based and maintenance of all the contrivances follows a policy devised at the beginning of every session. The policy involves a demand-driven procedure because purchase, distribution, preservation and utilisation of computers depend on the workload of the department/s concerned. Accordingly, the college administration discusses the issue at different levels taking into consideration the opinions and suggestions offered by respective departments. It falls within the policy-making mechanism of the college that the expenses incurred for the purchase of the products should be on a par with its qualitative excellence. The college goes for branded products procured from dealers of repute against quotations. Maintenance is provided in-house while repair work is partly contracted out. A revamping process takes place periodically, and installations and changes, if any, are done after a thorough survey and recommendation of the administration.

Classrooms:
The college has 21 rooms in all including an ICT-enabled room and excluding the computer laboratory. The infrastructural framework of the rooms includes maintenance of the furniture, electrical devices and computers (wherever necessary) which is done in-house on the basis of discussions and confabulations at different levels (which include Building and Accommodation committees comprising members of all three institutions housed in the college building). The maintenance of the ICT-enabled room and the newly made Virtual classroom is done by the college with the help of agencies, suppliers and firms under contract.