



CITY COLLEGE OF COMMERCE & BUSINESS ADMINISTRATION

Affiliated to the University of Calcutta
Established in 1961
NAAC Accredited

13, Surya Sen Street
Kolkata - 700 012
Phone : (033) 2241-4261

E-mail : info@cccba.ac.in
Website : www.cccbba.ac.in

Ref. No. DHE/CCCBA/ST/03/2025-26

Date 02/01/2026

NOTICE INVITING TENDER

Tender Ref. No.: DHE/CCCBA/ST/03/2025-26

Issued by:
City College of Commerce & Business Administration
(Under Graduate Institute)
Affiliated to University of Calcutta
Accredited by NAAC
13, SURYA SEN STREET KOLKATA-700012
Phone: 033-2219 6281

Tender for Supply & Installation of Laptop

City College of Commerce & Business Administration invites quotations from vendors for the Supply and Installation of Laptop with detailed specifications mentioned below:

Specification of Laptop:

Brand: DELL

Processor: Intel Core i5 (13 Generation)

RAM: 16GB

Operating System: Windows 11 along with MS-Office

SSD: 1 TB

Screen: 15.6 inches

Quantity-01 (one)

Eligibility Criteria:

Vendors must have self-attested scan copies of:

- PAN Card
- GST Registration
- Trade License (current year)
- IT Return for the Last 2 Assessment Years



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Terms & Conditions:

- Delivery and installation must be completed within 7 days from the date of issuance of purchase order.
- Payment Terms: 100% after satisfactory supply, installation, and successful testing of Equipment in college premises.
- Warranty: 1 year + extended 3 years.
- The College reserves the right to accept or reject any/all quotations without assigning any reason.
- College Authority will not accept any other brand except DELL .
- After evaluating the quotations the supply order to successful vendor will be issued thereafter by hand.

Submission of Quotation:

Last date of submission: 09th January, 2026.

Place of submission: City College of Commerce & Business Administration,
13, SURYA SEN STREET KOLKATA-700012

Important dates:

Particulars	Date & Time
Tender Publish Date	02/01/2026 after 7:00pm
Quotation submission starting date	02/01/2026 after 7:00pm
Quotation submission closing date	09/01/2026 upto 5:00pm
Quotation opening date	09/01/2026 after 4:30pm

For further clarifications, contact:

Dr. Barun Kumar Das

Convener, Tender Committee

City College of Commerce & Business Administration,

13, SURYA SEN STREET KOLKATA-700012.

Phone: 033-2219 6281

Issued by,


Principal

02/01/2026

City College of Commerce & Business Administration